

**Design and Review Board  
Meeting Minutes  
Thursday, April 8, 2021**

1. Call to Order/Roll Call: The meeting was called to order via teleconference at 6:00 p.m. Present were Matthew Coriell, Dana Huth and Jennifer Taylor. Staff present: Brian Herr. Members excused Sean O’Gorman and Juan Reyes.
2. Approval of the meeting minutes from March 11, 2021: Dana Huth motioned to approve the minutes, seconded by Matthew Coriell and the board approved.
3. Review and recommendations for the following applications:
  - I. **REVISED 2620 Lyle Ave.-new house:** Jamie Givens presented plans of the proposed changes to what was previously approved at the 11/12/2020 meeting. Jamie described the changes to the garage and the second story. Dana Huth asked about the north elevation windows. Jamie indicated that other minor changes have occurred. Jennifer Taylor asked about the second story rear elevation and the lack of windows on the first-floor rear elevation. Jamie indicated that the first floor would be the garage. Jennifer Taylor asked if there would be an off-set between the brick and siding at the rear. Jamie was unaware of how the two materials would terminate at that location. Matthew Coriell asked about the window sills. Jamie described the sill details and mentioned that the siding would be shades of grey with a cream highlight and darker colored windows. Dana Huth motioned to approve with the following stipulations: Brick sills, grey siding and details of the material changes at the rear elevation to be approved via email, seconded by Matthew Coriell and the board approved.
  - II. **REVISED 3212 Sutton Blvd.-Binding Solutions-exterior alterations:** Patrick Knobloch and Fred Taussig presented a color rendering of the proposed changes to the elevations presented at the 11/12/2020 meeting. Patrick described the changes which included removal of the awning and stairs at the west elevation. Patrick also submitted a rendering of the signage. Dana Huth asked if removal of the exterior stairs complied with the building code standards. Staff indicated that the yard area outside the doors would comply with the exit discharge requirements in the 2015 IBC. Fred indicated that will still construct the awning and stairs as previously approved. Patrick described the metal and acrylic powder coated backlit sign. Jennifer Taylor motioned to approve, seconded by Matthew Coriell and the board approved.
  - III. **7349 Manchester Ave.-Maplewood Nails-wall sign:** Kenton Ehlmann presented a rendering of the proposed signage and described the construction. Dana Huth asked about the raceway. Kenton indicated that it would be painted to match the building. Dana Huth motioned to approve, seconded by Matthew Coriell and the board approved.
4. Other Business: None.
5. Adjournment: The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Brian Herr  
Building Official/Fire Marshal