

**Design and Review Board
Meeting Minutes
Thursday, October 14, 2021**

1. Call to Order/Roll Call: The meeting was called to order via teleconference at 6:00 p.m. Present were Matt Coriell, Dana Huth, Sean O’Gorman, Juan Reyes and Jennifer Taylor. Staff present: Brian Herr. Absent: member Matthew Coriell.
2. Approval of the meeting minutes from September 9, 2021: Sean O’Gorman motioned to approve the minutes, seconded by Dana Huth and the board approved.
3. Review and recommendations for the following applications:
 - I. **3705 Commonwealth Ave.-detached garage:** Blaise Tomazic and Jerry Meyer presented plans of the proposed residence. Mr. Meyer described the house and finishes. Matt Coriell indicated that very few windows are shown on the side elevations. Mr. Tomazic described the interior floor plan and the reason for the lack of windows. Dana Huth indicated that the garage was a very dominant feature of the front elevation. Sean O’Gorman asked how the lot is currently being used. Mr. Meyer asked if the garage was pushed back would that make a difference. Jennifer indicated that garage door will still be a predominant feature of the front elevation. The item was tabled.
 - II. **3445 Oxford Blvd.-new house:** Nicholas Criscione provided plans of the proposed garage. Dana Huth asked if the current garage is to be removed. Mr. Criscione indicated that it is to be torn down. Jennifer Taylor asked about the trim around the windows and doors. Sean O’Gorman motioned to approve, seconded by Matt Coriell and the board approved.
 - III. **2545 Circle Dr.-room addition:** Terry Bernstein presented plans of the proposed addition. Mr. Bernstein described the changes presented at the July 8th Design and Review Board meeting. Jennifer Taylor mentioned the garage door selection. Matt Coriell mentioned that the revised elevations comply with the neighborhood. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - IV. **3233 Laclede Station Rd.-Deer Creek Bar & Grill-wall sign:** David Greathouse presented a rendering of the proposed signage. Sean O’Gorman asked about the construction of the sign. Mr. Greathouse described the acrylic sign that would have individual letters. Dana Huth motioned to approve, seconded by Sean O’Gorman and the board approved.
 - V. **2301 Maplewood Commons Dr.-Tidal Wave Carwash-wall signage:** No one was present. Dana Huth mentioned that the “carwash” sign is too large and stretched out. Matt Coriell suggested reducing the size in the same location. Dana Huth also indicated that the font should match the sign shown on the front. Dana Huth motioned to approve, seconded by Matt Coriell and the board approved.
 - VI. **2115 S. Big Bend Blvd.-Law Share-wall sign:** No one was present. Dana Huth indicated that the letters shouldn’t be touching the edges of the boarder and should be reduced to fit the sign. The color shown in the rendering and the front windows were discussed with no objections.
4. Other Business: None.
5. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal